



Wedding Checklist

At least six months, preferably 8-9 months before the intended wedding date:	
	Review document “Celebrating the Sacrament of Marriage at Saint Benedict Cathedral” at www.saintbenedictcathedral.org/weddings .
	Complete online New Marriage Inquiry form at www.saintbenedictcathedral.org/weddings .
	Fr. Alex will send an email confirming the date.
	Schedule Meeting #1 with Fr. Alex (60 minutes, preferably in person: Pre-nuptial Investigation) by calling the parish office (812) 425-3369.
	Fr. Alex will send links for FOCCUS , to be taken online. Fr. Alex will mail affidavits to witnesses provided.
	Meeting #2 with Fr. Alex to review FOCCUS results
	Schedule & complete meetings with Sponsor Couple or Schedule & complete Unveiled Retreat (register at http://www.evdio.org/marriage-preparation.html). <i>There is no charge for Sponsor Couple option; couple is responsible for retreat fee.</i>
	Attend Natural Family Planning Workshop provided by the Diocese of Evansville (register at www.evdio.org/natural-family-planning.html). <i>This may be done at any time during the marriage preparation process.</i>
Three months before the scheduled wedding date:	
	Witnesses return four completed Freedom to Marry Affidavits to the parish office.
	For Non-Catholics : Acquire <i>baptismal record</i> and <i>birth certificate</i> and submit to parish office.
At least six weeks before the scheduled wedding date:	
	Contact Jeremy Korba, jkorba@evdio.org , Director of Music to schedule music.
	The assigned wedding coordinator will contact you regarding the details of the ceremony.
At least two weeks before the scheduled wedding date:	
	Meeting #3 with Fr. Alex (Theology; Ceremony Planning, Choose Readings)
	Inform photographer & florist of church policies (found in packet, p. 7)
	Acquire Marriage License from County Clerk
Wedding Weekend	
	Bring Marriage License to Rehearsal
	Inform Wedding Party that the consumption of alcohol is prohibited in the church building and on the wedding day preceding the ceremony. Violation of this policy may delay the start of the wedding.
	Rehearsal (generally the night before the wedding at 5:00PM)
	Wedding (generally at 1:00 or 1:30 on Saturday afternoon)